

Template for collecting Advertisement Related Information for Various Criteria

1. **Type of Recruitment** - Direct Recruitment (by way of Competitive Examination).
2. **Advt. Number** - No. HHC/Admn.2(21)/82-VII- Dated: 05.09.2023
3. **Name of the Post** – Clerk/ Proof Readers – (on the establishment of High Court)
4. **Essential Qualification Required:**

Sr. No	Qualification Type	Degree Name	Subject Name	Duration of course Required	Minimum Percentage Required
1	Graduation	Graduation in any stream	N.A.	N.A.	N.A.

5. **Posts Available** - 15 (Fifteen). Posts are reserved for various categories.
6. **Mention all the categories with number of vacancies** - As per following detail:

Category	Vacancies (On Regular basis)		Total
	Clear Cut	Anticipated	
UR	01	03	04
SC	03	00	03
ST	03	00	03
EWS	03	00	03
PH	02	00	02
TOTAL	12	03	15

7. **If there is NO post for ANY RESERVED CATEGORY /to ANY ONE RESERVED CATEGORY but there is post for UNRESERVED CATEGORY, in that case, whether candidates from RESERVED category can apply (Please write in Brief):** In case there is no vacancy for any reserved category (ies), then such candidate may apply against the vacant post of Unreserved category and for that post he will be considered only under the General (UR) category.

If YES age and fees criteria for the same:

- (i) **Details mentioned against the column head 'Age and Fees Required' for UR:** Age and fees relaxation is applicable i.e., 190/- for reserved categories of Himachal Pradesh only.

8. **Do Differently abled candidates (Physically handicapped-PH) eligible to apply (YES/NO)?** Yes, provided following conditions, but they will be considered against UR category: (Upload Certificate)

Reservation in direct recruitments, for various categories and classes of posts on the Establishment with respect to Scheduled Castes, Scheduled Tribes, Economically Weaker Sections (EWS) and other

categories shall be in accordance with the orders issued by Hon'ble the Chief Justice from time to time, having due regard to the prevailing policies of the Government.

However, 4% reservation to the differently abled persons shall be provided (as per Government of Himachal Pradesh Instructions dated 22.06.2020) to the following categories of posts at the entry level:

Reservation shall be provided to the candidates:

- (a) Suffering from hearing impairment, provided that such impairment is not of 60 decibel or more, after hearing aid/surgical correction;
- (b) suffering from loco-motor disability;

(Note: Person with normal upper limb can also be considered.)

Provided further that the Candidate:

- 1. should not have any mental retardation of any degree and major mental illness like Schizophrenia or affective disorder and chronic psychosis;
- 2. should not have any Neurological disorder having impaired higher mental function/cognition and significant speech defect;
- 3. should have normal vision.)

9. Mention Required Experience: No such experience required.

10. Mention Additional Question that needs to ask to candidate with its required answer:

Yes. "Whether you are graduate or not? Yes/No". If Yes, Upload Graduation Certificate. Only candidate selecting YES be allowed to apply online. If selected No candidate may not be allowed to submit their online application.

11. Mention the Date on which Maximum Age needs to be calculated – 31.08.2023

12. Application Start Date : 05.09.2023

13. Application Closing Date : 30.09.2023

14. Do you want to provide preference for Examination Centre selection facility in application form (YES/NO)? Yes (Two Districts). However, specify that exam can be conducted in some specific District(s) of H.P.

15. Do you want to provide preference for district selection for appointment, if yes how many Districts? (YES/NO)? No

16. Mention Category wise Age and Fees Required

Name of the Advt.	As mentioned at the top of template form			
Sl. No.	Category	Fees plus Commission	Min Age	Max Age
1	General (UR)	340	18	45
2	SC, ST	190	18	50
3	OBC & EWS	190	18	45

4	Differently abled person	190	18	45
5	All other categories than above mentioned	340	18	45
6	H.P. Government Employees	As per category	18	45

Note: That while creating profile, if an option under the relevant tab regarding experience is not available then the same may be added in relevant fields of online application module.
